

Memo

To: Irving I.S.D. Employees
From: Human Resources
Date: June 12, 2023 update
Re: 2023 – 2024 Start and End Dates

Please find the first and last workdays for employees in the designated work groups listed below. You may click on the calendar name to view the work year, including non-duty days.

WORK CALENDAR	FIRST DAY	LAST DAY
176 DAYS – HIPPY / HIEPE INSTRUCTOR	08/10/2023	05/31/2024
187 DAYS - PARAPROFESSIONAL <ul style="list-style-type: none"> ● Classroom, Library & Communication Aide ● Job coach 	08/04/2023	05/31/2024
187 DAYS - PROFESSIONAL <ul style="list-style-type: none"> ● Teacher, Physical & Occ Therapist ● Academic Specialist, Digital Learning Coach ● Admin Liaison, Dean of Students 	08/07/2023	05/31/2024
187 DAYS - PROFESSIONAL (NURSE)	08/01/2023	05/31/2024
188 DAYS - PARAPROFESSIONAL <ul style="list-style-type: none"> ● HS Attendance Clerk 	08/03/2023	05/31/2024
192 DAYS – PROFESSIONAL/PARAPROFESSIONAL <ul style="list-style-type: none"> ● MS & ELEM Campus Tech ● SPED SLP ● PASS Teacher & Paraprofessional 	07/31/2023	06/03/2024
193 DAYS - PARAPROFESSIONAL <ul style="list-style-type: none"> ● HS Head Attendance Clerk ● HS Counselor Clerk ● HS Cashier Clerk 	07/31/2023	06/04/2024
195 DAYS – PARAPROFESSIONAL <ul style="list-style-type: none"> ● MS & ES Attendance Clerk ● ECS Records Clerk ● ES Records Facilitator 	07/25/2023	06/03/2024
195 DAYS – PROFESSIONAL <ul style="list-style-type: none"> ● ES Counselor, All Librarians 	07/31/2023	06/06/2024

<u>198 DAYS – PROFESSIONAL/PARAPROFESSIONAL</u>	07/24/2023	06/04/2024
<ul style="list-style-type: none"> ● Diagnostician ● LSSP ● PIEMS Compliance Clerk ● Bilingual/ESL Tester ● Behavior Specialist 		
<u>200 DAYS - PROFESSIONAL/PARAPROFESSIONAL</u>	07/26/2023	06/11/2024
<ul style="list-style-type: none"> ● MS Counselor ● HS Counselor Secretary, HS Asst. Principal Secretary ● HS Academy Secretary 		
<u>205 DAYS - PROFESSIONAL</u>	07/24/2023	06/13/2024
<ul style="list-style-type: none"> ● HS Counselor 		
<u>210 DAYS – PARAPROFESSIONAL</u>	07/11/2023	06/07/2024
<ul style="list-style-type: none"> ● EC & ES Campus Secretary 		
<u>210 DAYS – PROFESSIONAL</u>	07/17/2023	06/13/2024
<ul style="list-style-type: none"> ● EC & ES Assistant Principal ● Board Certified Behavior Analyst (para) 		
<u>213 DAYS - PARAPROFESSIONAL</u>	07/11/2023	06/12/2024
<ul style="list-style-type: none"> ● Data processing/Counseling Clerk ● SPED Records Clerk 		
<u>215 DAYS - PARAPROFESSIONAL</u>	07/11/2023	06/14/2024
<ul style="list-style-type: none"> ● Attendance Officer/Attendance Facilitator ● Athletic Office Clerk 		
<u>220 DAYS - PROFESSIONAL/PARAPROFESSIONAL</u>	07/11/2023	06/21/2024
<ul style="list-style-type: none"> ● EC, ES Principal ● MS, HS Assistant Principal ● HS Lead Counselor ● SPED Coordinator/Coordinator for Deaf Ed ● Central Administration 11-Month Employees <ul style="list-style-type: none"> ○ Instructional Coordinator ○ Campus Operations Administrator ● AEL Assessment Specialist ● Compulsory Attendance Clerk ● SPED Acct/Transportation Clerk 		
<u>225 DAYS – PROFESSIONAL/PARAPROFESSIONAL</u>	07/11/2023	06/28/2024
<ul style="list-style-type: none"> ● MS & HS Principal, HS Associate Principal ● MS & HS Campus Secretary ● Registrars, Data Processing Clerk 		
<u>230 DAYS – PROFESSIONAL/PARAPROFESSIONAL</u> (7 Non-Duty days)	07/03/2022	06/28/2024